

**Members Present:** Leighton Price, Christine Pratt, Alan Zanotti, Dick Quintal & Richard Knox

**Absent:** Charlie Bletzer

**5:00 pm Call to order and public comment –**

Chris Hebert from the Plymouth Rock Triathlon is before the Board to talk about the Triathlon’s race route, scheduled to happen through Downtown Plymouth and on the Waterfront on September 5 and 6. He is seeking Board permission to block parking spaces along the bottom of Cole’s Hill on the 5<sup>th</sup> from 6:00am to 3pm and on the 6<sup>th</sup> from 6am to midnight, and the parking spaces on Water Street, in front of the Cranberry House. He has met with all other Town departments required to gain event approval and PGDC is his last stop before Mrs. Arrighi signs off on the event form.

Mr. Price states that this is the first time PGDC heard of the request and it is so close to the event date, which happens to fall on one of the busiest weekends of the year, Labor Day weekend. The Board would like to meet with Denis Hanks of the Chamber and Economic Development, to discuss adding PGDC to the Economic Development’s Event Permit application and talk about coordinating Town events so they do not detract from any parking during the prime season. The Board feels they have no choice but to approve the application anyway and continues discussing logistics for the race.

Kim will speak with Economic Development to see if PGDC is in fact on the event form and arrange for a meeting between PGDC and Denis Hanks.

5:25 pm Mr. Quintal leaves the meeting to attend to BOS matters.

(Return to topic)

**Ms. Pratt motions and Mr. Zanotti seconds for discussion that subject to Mr. Ruggiero confirming the number of blocked parking spaces being requested, to block the parking spaces on September 5 and 6 and for Chris Hebert of Fast Forward to pay the full day rate of parking for the desired number of reserved spaces.**

**Mr. Knox asks why PGDC is being asked to approve an event application request when it does not appear, the Board has any choice on the matter. PGDC needs to be part of the pre-planning process for events, not an after-thought.**

**Passed |4-0-0**

**5:45 p.m. Parking on Sunday mornings—**

The Board discusses what to do about parking on Sundays. The signs currently say paid parking is from 9am-7pm including Sundays and Holidays. As a courtesy, Park Plymouth has not ticketed during morning service hours. The P&D machines are programmable to begin accepting payments at different times but to do this to accommodate Sunday Church goers would encourage an assortment of problems and potentially eliminate paying customers who are interested in taking the whale watch. In the interest of keeping things simple while Mr. Knox works on developing the Master Plan, the Board discusses keeping the relaxed enforcement as it is, until 12:00 pm, for all lots on Sundays.

**Mr. Knox motions and Ms. Pratt seconds to keep relaxed enforcement until 12pm on Sundays until the parking plan is addressed at the end of October 2009**

**Passed | 4-0-0**

Mr. Ruggiero will contact the Pastor of New Hope Chapel and notify him of the Board's decision.

**6:00 p.m.**

**Park Plymouth –**

Temple Beth Jacob has submitted a request for leniency in parking on September 18 – September 28 for their Annual High Holy days. Ms. Pratt suggests encouraging them to use the South Russell Street parking lot in lieu of using parking passes on the street. Mr. Ruggiero will get more details from the Church and convey the Board's objectives.

**Parking along the driveway in the East Bay Grille Lot –**

Mr. Price reviewed some previous minutes and saw that some sort of demarcation needs to happen in the strip of land between Water Street Lots One and Two. The Fire Chief was not opposed to creating "Live Parking Only" spaces there; however, the Town does not want any additional stationary parking in that location and that causes a problem because we are ticketing there on a daily basis. In turn, this brings up a discussion about charging RV's for parking in the Free Bus Lot. The Board will address the bus parking lot issue in full after Labor Day.

Kim will check with David Gould whether we can mark the ground with "No Parking" between Water Street Lot One and Two.

**East Bay Grille Parking Overflow –**

Mr. Price was told East Bay Grille has stopped their Valet Attendants from using the Commercial Fishermen's Lot as an overflow parking area. They lease the parking lot across the street instead and Valets are parking cars in that location.

**Commercial Fishermen Parking –**

Mr. Ruggiero will check to see if he can work something out with the Harbor Master regarding charging an additional fee to out of town commercial trucks that currently do business in the Commercial Fishermen's Lot without a parking permit.

**Signs for Depot Square**

2-hour signs need hanging in this area. David Gould has mentioned this would be the Town's responsibility. Mr. Ruggiero will look into it.

**New Meters at old 1620 building –**

Kim spoke with Mike Vogul to see what types of utilities are in the area of his property, aside from NSTAR and Comcast, so we can move forward with the Dig Safe Permit for meter pole installation in front of this building. He said he knows of no other utility companies and furthermore, that he was putting forward a plan with the Town to turn this property into a hotel and the area in question will be part of a "Downtown Beautification Project". Kim called Lee Hartmann to verify this and he had no knowledge of any formal plans. Park Plymouth will move forward with the Dig Safe Permit and meter pole installation as planned.

**Equipment Monitoring –**

Mr. Ruggiero sent Steve Farmer an email about moving forward with purchasing the P&D monitoring software. Jeffrey Wei is putting together a software package; he will also test the modem signal.

**Computer upgrades –**

One Park Plymouth computer received an increase in Ram; another is due for the same upgrade.

The office needs a dedicated computer to handle the P&D monitoring software. Mr. Ruggiero is working with someone on a quote to build one for us.

**NSTAR Hardwiring of P&D’s–**

Kim is still trying to connect with the correct person at NSTAR to discuss converting some solar P&D machines to hardwire. It has been difficult to connect with anyone who can provide answers or even receive a phone call back. She will continue to try finding the answers and update the board as soon as possible.

6:34 p.m.

**Financial Information –**

**Bills:**

**Town of Plymouth**

Reimbursement of Services For July	\$11,603.71
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**Town of Plymouth**

Unmarked Vehicle Service Fees Through July	\$2,900.00
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**JR Lundborn Professional Associates, LLC**

Hearing Officer Services 7/9/09 Inv # 22	\$1,001.99
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**Malloy, Lynch, Bienvenue, LLP**

Invoice # 21298 Dated 7/20/09 Services rendered for 2008 Audit	\$2,500.00
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**Joyfly Buzz PR | Marketing**

Administrative Services Park Plymouth Office Week ending 8/7/09	\$400.00
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**Mr. Knox motions to pay the bills and Mr. Zanotti seconds**

**Passed | 4-0-0**

Ms. Pratt needs to commit in writing to the Pacific Rim lease.

**Mr. Knox motions for Ms. Pratt to write a letter of formal commitment and Mr. Zanotti seconds**

**Passed | 4-0-0**

**Advertising Park Plymouth Position--**

Kim placed a condensed version of the job description in the Boston Globe and Patriot Ledger. The full version is on Hot Jobs and Monster.com. The full ad was stuck in queue on the Globe site and was not posted online in time for when the Sunday ad ran so they have given us two extra days of online advertising. The position is also located on the Park Plymouth website. Patriot Ledger was happy for

the new business and did not require a credit card to run the ad; they will invoice later us instead. Mr. Price will seek reimbursement from PGDC for paying the Boston Globe advertisement with his own credit card.

**Citation for Harold Boyer's Family –**

Mr. Price wrote the family a letter stating the Board's position on this ticket and the family has indicated they will pay.

**Clancy**

Inv # CPL0906

Printed Citations

Systems Support Fees

\$2260.00

**Mr. Zanotti motions to pay the bill and Mr. Knox seconds**

**Passed | 4-0-0**

**Costs for the Jeffrey Fischer State Ethics Commission Investigation–**

Kim needs to find one more Staples receipt before determining the total amount spent on this matter. She will forward the final cost breakdown and all contact information to Mr. Zanotti once she has it so he can submit a letter to the SEC seeking reimbursement.

**Snow Plow:**

Mr. Zanotti spoke to Greg Santos, head of the Town Union, about PGDC's desire to own a small plow to help maintain the lots after snowfalls. The Board will continue this conversation with Mrs. Arrighi on the point of public safety and a discussion with the Unions.

**6:54 p.m.**

**1820 Courthouse**

Negotiations are still proceeding between Selectmen and County Commissioners on this property. Mr. Price took a walk through to see if PGDC can utilize any of that space and there is some draft of a possible MOU with the Plymouth Redevelopment Authority to see how the two groups might collaborate on this project.

**7:00 p.m.**

**Ms. Pratt motions and to adjourn and Mr. Zanotti seconds**

**Passed | 4-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary